



INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)

JOB OPENING ANNOUNCEMENT

INTERNAL & EXTERNAL ADVERTISEMENT

<i>Ref.</i> IITA-HR-NRS2015-050	<i>Position Title:</i> Database Assistant, Application Developer
<i>Location:</i> Ibadan	<i>Recruitment Type:</i> National (1-year renewable contract)
<i>Date Posted:</i> 16 th December 2015	<i>Closing Date:</i> 31 st December 2015

The International Institute of Tropical Agriculture seeks suitable candidates for the positions below at the Institute's Headquarters in Ibadan.

Position	Position/Responsibilities	Qualification, Experience and Skills
Database Assistant 1 - year renewable contract (Ibadan)	<p>Successful candidate will among other things perform the following:</p> <ul style="list-style-type: none"> Assist in compiling, review, formatting, update and enter incoming/legacy data from collecting missions, fields, screen houses and collaborators into Genetic Resources Center databases and GeneSys. Formatting and conversion of accessions geo-reference data from collecting missions Compile reporting data to be uploaded into Online Reporting Tool. Maintain the visitor's book and enter visitor's information into the database. Liaison with GRC Database Manager on storage of passport, characterization and evaluation data into the databases. Contribution to Genbank data reporting and user manuals writing of existing/new applications. Perform any other duties as may be assigned by the supervisor. 	<p>Qualification</p> <p>BSC in Agric-economics with qualified data manipulation skills, Data Management or related discipline with minimum experience of two (2) years in a similar position.</p> <p>The ideal candidate must:</p> <ul style="list-style-type: none"> Have sound understanding of geo-referencing data handling. Be familiar with Microsoft Access and Microsoft Excel. Have good knowledge of sample tracking systems and data retrieval such an inventory management system. Be familiar with plant genetic resources and genebanks would be an advantage. Have good communication skills.

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REMUNERATION:

We offer highly competitive salary with equally attractive fringe benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should forward their applications with detailed curriculum vitae saved with their names in Microsoft word format to IITA website: <http://www.iita.org/careers> no later than **Two Weeks** from the date of this publication. The application must include the names and e-mail addresses of three **professional referees** which must include either the Head of applicant's current or previous organization or applicant's direct Supervisor/Superior officer at work and evidence of current remuneration package.

IITA is an equal opportunity employer and particularly welcomes applications from female candidates.