



INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)
JOB OPENING ANNOUNCEMENT
INTERNAL & EXTERNAL
ADVERTISEMENT

<i>Ref.</i> IITA-HR-NRS2015-040	<i>Position Title:</i> Research Assistant, Driver, Driver/Fieldworker
<i>Location:</i> Ibadan, Abuja	<i>Recruitment Type:</i> National (1-year renewable contract)
<i>Date Posted:</i> 11 th August 2015	<i>Closing Date:</i> 25 th August 2015

The International Institute of Tropical Agriculture seeks suitable candidates for the positions below at the Institute's Headquarters in Ibadan and its Abuja station.

Position	Position/Responsibilities	Qualification, Experience and Skills
Driver/Field worker 1 year renewable contract (Abuja)	<ul style="list-style-type: none"> • Drive AfricaYam project staff, visiting partners, short-time consultants and other staff; • Ensure kitting (tools, medical box, and accessories) are in good condition and vehicles are clean at all times; • Carry out routine vehicle maintenance checks (cleaning of inside and outside, daily/regular check-up of the engine oil level, the battery and the air filter etc.) • Report any malfunction of the vehicle and schedule maintenance with approved service provider • Record trip details in the vehicle logbook including filling of the monthly time sheet • Liaise with Insurance Officer to ensure that vehicle documents (local and international) are valid and up to date. • Airport pickup and transfer of project staff and related stakeholders • Ensure courteous and prompt attention to passengers' needs while being conveyed. • Ensure safety of vehicle and passengers property • Assist in office duties such as collection and recording of data, 	Qualification O'Level's certificate with Minimum of Five (5) years professional driving experience preferably with a reputable organization. The ideal candidate must: <ul style="list-style-type: none"> • Be familiar with Nigeria and west Arica Roads. • Computer literate. • Have good communication skill. • Have research field work experience

	<p>photocopying, sorting etc.</p> <ul style="list-style-type: none"> • Assist in Field works in station and on Farm sites • Multiplication of yam using vine cutting technology and seed pollination • General maintenance of screen house and field experiments/trials • Perform all other related duties as may be assigned by the supervisor. 	
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REMUNERATION:

We offer highly competitive salary with equally attractive fringe benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should forward their applications with detailed curriculum vitae saved with their names in Microsoft word format to IITA website:

<http://www.iita.org/careers> no later than **Two Weeks** from the date of this publication.

The application must include the names and e-mail addresses of three **professional referees** which must include either the Head of applicant's current or previous organization or applicant's direct Supervisor/Superior officer at work and evidence of current remuneration package.

IITA is an equal opportunity employer and particularly welcomes applications from female candidates.