



**INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)  
INTERNAL & EXTERNAL ADVERTISEMENT**

<i>Ref:</i> IITA-HR-NRS2016-043	<i>Position Title:</i> <b>Project Account Officer</b>
<i>Location:</i> Ibadan	<i>Recruitment Type:</i> National (2-year renewable contract)
<i>Date Posted:</i> 18 <sup>th</sup> October 2016	<i>Closing Date:</i> 2 <sup>nd</sup> November 2016

The International Institute of Tropical Agriculture seeks suitable Nigerian for the position below at the Institute’s station in Ibadan.

<b>Position</b>	<b>Responsibilities</b>	<b>Qualification</b>
<p><b>Project Account Officer</b></p> <p><i>(2-year renewable contract)</i></p>	<p>Successful candidate will among other things perform the following duties:</p> <ul style="list-style-type: none"> <li>• Participate in financial operations including revenue and expenditure trends analysis and financial commitments;</li> <li>• Analyze financial information with recommendations to project leader and develop efficient use of resources and procedures;</li> <li>• Create solutions to operational and financial issues/challenges, monitor funds status and the amounts transferred by donor to center account;</li> <li>• Liaise with all project partners to obtain required information in time, check for completeness, accuracy and allowability of the expenses before finalizing the accounts in close working relationship with PAO and IITA finance team;</li> <li>• Perform any their duties as may be assigned by the supervisor.</li> </ul>	<p>BSc/HND in Accounting or Financial Management with five (5) years relevant experience performing similar role in a well-structured organization. Possession of ACA or ACCA is highly essential.</p> <p><b>Competencies</b></p> <p>Ideal Candidate must have;</p> <ul style="list-style-type: none"> <li>• Excellent interpersonal and communication skills.</li> <li>• Excellent ability in communicating ideas effectively.</li> <li>• Excellent computer skills in the use of financial applications (ORACLE)</li> </ul>

**REMUNERATION:**

We offer highly competitive salary with equally attractive benefits and excellent working conditions in a pleasant campus environment.

**METHOD OF APPLICATION:**

Interested applicants should complete the online application attaching detailed curriculum vitae saved with their names in Microsoft word format to IITA website: <http://www.iita.org/careers> no later than Two Weeks from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor, professional colleague and evidence of current remuneration package.

***IITA is an equal opportunity employer and particularly welcomes applications from female candidates.***