



Transforming African Agriculture

**INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)
INTERNAL & EXTERNAL
ADVERTISEMENT**

Ref:IITA-HR-NRS2017-0023	Positions: Communication Assistant
Locations: Ibadan	Recruitment Type: National (2 year renewable contract)
Date Posted: 28 th April 2017	Closing Date: 12 th May 2017

The International Institute of Tropical Agriculture seeks suitable Nigerian for the position below at the Institute’s headquarters in Ibadan:

Positions	Responsibilities	Qualification
<p>Communication Assistant</p> <p>(2 year renewable contract) IITA-HR-NRS2017-0023C Ibadan</p>	<p>Successful candidate will among other things perform the following duties:</p> <ul style="list-style-type: none"> • In consultation with the IITA Communications office; develop and implement communication strategies and campaigns to support AfricaYam project activities and improve the project visibility among investors/donors, partners, beneficiaries, and the general public. • Support the information dissemination and awareness creation through the Yam Community of Practice (YCoP) activity of the project. • Capture and write up stories about AfricaYam work for a diverse range of stakeholders and publish them on social media platforms as well as other formats including video, radio, stills, website and print publications. • Assist with purchase requisitions through Supply chain unit, ensure efficient travel logistics for project staff and provide support for routine office activities 	<p>HND/BSC in Communications, Journalism, Media relations or related degree in social science with Minimum three (3) years’ experience in print or digital media house preferably in an international organization</p> <p>Competencies The ideal candidate must:</p> <ul style="list-style-type: none"> • Have excellent written and verbal communication skill (Fluency in French will be an added advantage)

	<ul style="list-style-type: none"> • Generate/contribute written content and provide editing and quality control in the production of Publications and project documents such as progress reports, newsletters, annual highlights, R4D Review, among others • Create and manage the project's social media channels, uploading information and materials; • Monitor comments and provide feedback. • Perform any other duties as properly assigned by supervisor 	
--	--	--

REMUNERATION:

We offer highly competitive salary with equally attractive benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should complete the online application at IITA website: <http://www.iita.org/careers> attaching their cover letter with detailed curriculum vitae saved in a single file in Microsoft Word format no later than two weeks from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor, professional colleague and evidence of current remuneration package.

IITA is an equal opportunity employer and particularly welcomes applications from female candidates.