



**INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)
INTERNAL & EXTERNAL ADVERTISEMENT**

Ref: IITA-HR-NRS2019-016	Position: <ul style="list-style-type: none">• Information Communication & Technology Officer
Location: Ibadan	Recruitment Type: National (3-year renewable contract)
Date Posted: 21 st May 2019	Closing Date: 4 th June 2019

The International Institute of Tropical Agriculture seeks suitable applicants for the position below at the Institute's Headquarters in Ibadan:

Position: Information Communication & Technology Officer

Contract: 3-year renewable contract

Location: Ibadan

DUTIES:

Successful candidate will among other things perform the following duties:

- Initiate and manage the project's technology infrastructure including implementation and management of the software applications and hardware infrastructure that support operations;
- Support the recruitment of trainees using the online platform;
- Create and maintain the database of trained youths;
- Develop ICT solutions to support project implementation and agri-business startups using ICT tools to participate in project implementation;
- Update and maintain the ICT equipment inventory;
- Perform needs assessment for new applications and modifications to existing ones;
- Capacity development to improve digital skills of project beneficiaries on computer software and ICT systems;
- Assist with preparation of operating budgets based on estimated and actual expenditures for ICT systems and support needs;
- Update of the Youth in Agribusiness website to accommodate information on the project;
- Assist in the compilation of reports for meetings, trainings and project activities;
- Perform any other function as may be assigned by the Supervisor.

QUALIFICATION:

BSc/HND in Computer Science, Statistics or related field with minimum of two (2) years' experience performing similar or related roles.

COMPETENCIES:

The ideal candidate must:

- Have experience in developing ICT related tools for promoting agribusiness;
- Have experience in capturing events and reporting agribusiness related activities;
- Have good working knowledge of MS Office packages
- Have ability to work as a member of a multi-disciplinary team in a cross-cultural environment;
- Have excellent oral and writing communication skills.

QUALIFICATION:

BSc/HND in Crop Production, Agriculture or related field with minimum of three (3) years' experience performing similar or related roles.

COMPETENCIES:

The ideal candidate must:

- Have experience on project coordination with stakeholder engagement;
- Have experience of community or rural development approach;
- Have experience in market sector, Agribusiness, Civil Society Organization to maximize participation in publicity of the pilot;
- Have Organizational, Planning and Budget management experience;
- Have ability to work as a member of a multi-disciplinary team in a cross-cultural environment;
- Have excellent project management, interpersonal and team building skills.

REMUNERATION:

We offer highly competitive salary with equally attractive benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should complete the online application attaching detailed cover letter and curriculum vitae saved with their names in Microsoft word format to IITA website: <http://jobs.iita.org/erecruit/> no later than Two Weeks from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor, professional colleague and evidence of current remuneration package.

IITA is an equal opportunity employer and particularly welcomes applications from female candidates.