



**INTERNATIONAL INSTITUTE OF TROPICAL AGRICULTURE (IITA)
INTERNAL & EXTERNAL ADVERTISEMENT**

Ref: IITA-HR-NRS2022-003	Position:
	• Automotive Superintendent
Location: Ibadan	Recruitment Type: National (3-year renewable contract)
Date Posted: 29 March 2022	Closing Date: 12 April 2022

The International Institute of Tropical Agriculture seeks suitable applicants for the position below at the Institute's Headquarters in Ibadan:

Position: Automotive Superintendent

Contract: 3-year renewable contract
Ibadan

Location:

DUTIES:

- Provide overall supervision of automotive workshop and staff;
- Receive vehicles for repairs/service and prepare job cards;
- Assign WOR to staff each day;
- Provide technical advise to staff on how to solve difficult problems in any vehicle;
- Inspect and sign off on repaired vehicles before they leave workshop;
- Update vehicle master list and advise on annual insurance;
- Prepare vehicles for VIO inspection and international permit;
- Keep records and perform other administrative duties.
- Perform any other job-related duties as may be assigned by the Supervisor.

QUALIFICATION:

BSc/HND in Mechanical Engineering or equivalent in related field with a minimum of five (5) years' experience performing similar role in a well-structured environment.

COMPETENCIES:

The ideal candidate must:

- Have excellent communication skill (reading, writing, and speaking).
- Have ability to coordinate, prioritize and organize workload.
- Have ability to use all equipment in the workshop and be computer literate with good initiative under minimal supervision.

REMUNERATION:

We offer highly competitive salary with equally attractive benefits and excellent working conditions in a pleasant campus environment.

METHOD OF APPLICATION:

Interested applicants should complete the online application attaching detailed cover letter and curriculum vitae saved with their names in Microsoft word format at <http://jobs.iita.org/erecruit> no later than Two Weeks from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor and professional colleague.

IITA is an equal opportunity employer and is committed to building a diverse workforce, particularly welcoming applications from women. While all applications will be acknowledged, please note that only shortlisted candidates will be contacted.