



## INTERNAL & EXTERNAL ADVERTISEMENT

Ref: IITA-HR-NRS2023-001	<b>Position:</b> <ul style="list-style-type: none"><li>• <b>Driver II</b></li></ul>
Location: Gombe	Recruitment Type: National (1-year renewable contract)
Date Posted: 16 January 2023	Closing Date: 24 January 2023

The International Institute of Tropical Agriculture seeks suitable applicants for the positions below at the Institute's project location in Gombe:

### **Position: Driver II**

**Contract: 1-year renewable contract**

**Location: Gombe**

### **DUTIES:**

- Drive Activity vehicles in a safe and courteous manner and support field operations.
- Perform necessary cleaning and washing of the assigned vehicles as needed.
- Maintain Activity vehicles and provide timely advice to the Administrative Officer of any assigned vehicle requiring maintenance services in line with IITA Vehicle Usage and Maintenance Policy.
- Act as Field Assistant in collecting data when traveling with Project experts and other team members for field, training or meeting activities.
- Perform any other job-related task as may be assigned by the supervisor.

### **QUALIFICATION:**

O'level with a minimum of three (3) years' experience performing similar role in a well-structured environment with a valid driver's license.

### **COMPETENCIES:**

The ideal candidate must:

- Have good communication skill (writing, reading and speaking).
- Have ability to work with minimum supervision and good driving skills.

### **REMUNERATION:**

We offer highly competitive salaries with equally attractive benefits and excellent working conditions in a pleasant campus environment.

**METHOD OF APPLICATION:**

Interested applicants should complete the online application by attaching a detailed cover letter and curriculum vitae saved with their names in Microsoft word format to IITA website: <http://jobs.iita.org/erecruit> no later than One Week from the date of this publication. The application must include the names and e-mail addresses of three professional referees which must include the applicant's current or previous direct Supervisor, professional colleague, and evidence of current remuneration package.

***IITA is an equal-opportunity employer and is committed to building a diverse workforce, particularly welcoming applications from women. While all applications will be acknowledged, please note that only shortlisted candidates will be contacted.***